

MISSION MANOR

Homeowners Association, Inc.
1571 Gastel Drive
Mission, Texas 78572

Minutes December 14, 2023

The meeting was called to order by President Alvarez at 5:32 P.M. at 1618 E. Gastel Circle. Those in attendance were board members Oscar Alvarez, Lino Leal, Elaine Botelho, Mary Clary, Pam Bond, Jaine Weaver, and Alma Garza. Residents/Owners in attendance were Mike Botelho, David King, Belinda Leal, Tom Retka, Veronica Garza, Jana Irby, and Mike Perez. Also, present was Mission Manor attorney Joseph Preston.

Director Botelho made the motion to go to Executive Session. Motion was seconded by Director Leal. Motion carried. The meeting went to executive session to discuss By-Law amendments with the Association's attorney. Executive Session was adjourned at 6:15 p.m.

The regular session of the Board Meeting was called to order at 6:20 p.m.

The minutes of the November 30, 2023, were approved by a motion made by Director Bond and seconded by Director Weaver. Motion carried.

Treasurer's Report

Director Bond reported a balance of \$13,856.67 in the checking account and \$22,076.36 in savings. Director Bond made the motion to move \$5,000.00 from the checking account to the saving account. Motion was seconded by Director Botelho. Motion carried.

Reports for Annual Meeting

Remodeling/New Building Report

The Architectural Committee presented a proposal for a new building to be constructed on the west side of the existing canopy. The building would be built at a cost of approximately \$42,378.00. This proposal will be presented at the annual meeting for approval.

At an earlier Board Meeting, resident David King had presented a proposal for a new building to be constructed over the old pergola site. Mr. King did not have a licensed, bonded contractor's estimate, only Mr. King's verbal estimate of \$35,000. This was with Mission Manor acting as contractor. The Board decided this proposal lacked a "hard" number submitted in writing by a licensed, bonded contractor, as previously stipulated by the Board. Therefore, this proposal could not be presented to the Annual Meeting. President Alvarez reminded the Board that this stipulation had been made to protect the Association and its members.

Amending the By-laws Report

Proposed amendments to the by-laws regulating the number of rentals in the Association and the length of those rentals will be presented at the annual meeting for approval.

Nominating Committee Report

There are four places on the Board that are up for election. The places that are to be filled are those held by Director Alvarez, Director Leal, Director Clary, and Director Botelho. One resident has volunteered to have their name placed on the ballot at this time.

Budget Committee Report

Director Bond presented the proposed budget for the upcoming year. Director Clary made the motion to accept the proposed budget as presented. Director Botelho seconded the motion. Motion carried. The proposed budget will be presented the Annual Meeting for approval.

Financial Secretary's Report

1581 S. Gastel is under contract and will probably close after the first of the year.
1710 E. Gastel is still on the market.

Status on Pools and Grounds

Everything is going well with the pool and spa.

A.C.C. Report

No applications have been received during the past month.

Board and Other Unfinished Business

The Christmas Party will be held December 16 from 5 p.m. until 8 p.m. The meal is coming from H.E.B. and Norma Alvarez will be in charge. The collection site for toys before the party is located in the lady's room. Any donations received will go to the Police Department for their nursing home program.

Adjournment

The motion to adjourn the meeting was made by Director Clary and seconded by Director Leal. Motion carried.

The meeting was adjourned at 7:07 p.m.

Board meeting is scheduled for December 28, 2023.