

Mission Manor

Homeowners Association, Inc.
1571 Gastel Drive, Mission Texas 78572

Minutes of the Meeting of the Board of Directors December 19, 2024

The Board of Directors met in the Community Room of the Association and was called to order at 5:05 p.m.

Those in attendance were President Oscar Alvarez, Vice-President Hal Foraker, Treasurer Pam Bond, Financial Secretary Linda Tweet, At-Large Janie Weaver, Recording Secretary Elaine Botelho, residents Isabel Caro, Leticia Lozano and Victor Lozano.

Minutes

Director Bond made the motion for the minutes of the November 20, 2024, meeting to be approved as read. Director Foraker seconded the motion. Motion carried.

Treasurers Report

Balances:	Regular Operating	-	\$15,293.04
	Savings		\$10,665.53
	Special Assessment	-	\$ 1,042.49

Approximately \$12,000 of the balance in the regular account is 2025 dues that have been collected in response to the dues notice sent out December 2.

The Board received a letter from a resident requesting updated accounting to be posted to the website. The accounting has been posted for 2023, but due to ongoing computer problems, the 2024 numbers have been delayed. The purchase of the new computer should help alleviate this problem.

The Budget Committee met at 4:00 p.m. prior to this Board meeting. The new proposed budget has not been completed. The Committee will meet December 21 at 3:00 p.m. to complete the proposed budget.

Welfare Committee Report

We currently have 34 single female residents and 14 single male residents. One of our gentlemen residents has moved due to health issues. That brings our total of single residents down to 47.

The Board has received a letter from Lupe Almaguer resigning from being chairperson of the Neighborhood Watch Committee due to health reasons. Mr. and Mrs. Lozano volunteered to fill this vacancy. A formal appointment will be made at the January Board meeting.

Financial Secretary Report

There are six properties for sale in the community. One of these properties is under contract with closing to be before the end of the year. Two of these properties are listed for sale OR rent.

There are three additional properties listed for rent. One of these properties has just been rented and the paperwork is in the mail.

A.C.C. Report

No Activity.

Pool and Spa

The estimate for a new heater for the spa was not available at the time of this meeting.

President Alvarez and Vice-President Foraker met with a superintendent of the Water District that supplies water for our pond. The superintendent was going to investigate the situation and report back to the Board. To date, there has been no response.

Annual Meeting

The meeting is to be held at the Spear Memorial Library, February 1, 2025, 1:00 p.m. The library charges \$25/hour and we have the room reserved for 4 hours.

Annual Meeting Secretary, Elaine Botelho, presented the Call To Meeting packet to be mailed no later than January 2, 2025. This packet includes a Letter from the President, the Meeting Notice, Meeting Agenda, Proposed Budget, Sample Ballots and Proxy Ballots. The board approved this packet.

There are two remaining HOA and Special Assessment that are delinquent. The legal descriptions have been provided to the HOA attorney to begin processing the filing of liens on these properties.

Christmas Party

The Christmas Party held December 14, 2024, was very successful. The box provided for toy collection ran over and additional bags were filled. A total of \$100 was donated for more toys. The Mission Police Department representative, Amy Tijerina, accepted the donation and thanked the HOA for their support.

No executive session was necessary

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A motion was made by Director Bond and Seconded by Director Weaver to adjourn the meeting. Motion carried.

The meeting was adjourned at 6:00 p.m.

The next meeting will be January 14, 2025 – 5:00 p.m. – Community Room