

MISSION MANOR

Homeowners Association, Inc.
1571 Gastel Drive

Special Meeting
1617 E. Gastel Circle
February 29, 2024, 5:30 p.m.

The meeting was called to order by Vice-President Leal. Those attending were board members Lino Leal, Elaine Botelho, Pam Bond, Mary Clary, and Alma Garza. The motion was made by Director Clary and seconded by Director Bond to have Janie Weaver participate by phone. Motion carried.

Notices of this Special Meeting were placed on the website and on the noticeboard at the pool house in a timely manner. The sole purpose of this meeting is to authorize Treasurer Bond to open an additional checking account to manage the special assessment funds.

A motion was made by Director Bond and seconded by Director Botelho to authorize the Association Treasurer to open a checking account exclusively for the management of special assessment funds. The signers are to be board members Pamela Bond and Linda Tweet and A.C.C. Chairperson Janie Ponce. Two signatures will be required for all checks disbursed from this account. The amount to be used to open this account is to be \$5000.00.

Motion carried.

There being no further business on the agenda, a motion was made by Director Clary and seconded by Director Bond to adjourn.

Motion carried. Meeting adjourned at 5:45 p.m.