

# Mission Manor

Meeting Minutes

Pool Area

Mission, Texas 78572

April 15, 2021

MMHOA President, A. Malhotra, called meeting to order at 8:03 am.

Members attending: A. Malhotra, N. Ewasko, P. Bond, B. Bloczynski, A. Tunseth, B. Salinas and D. Solis. T. Retka, and D. King, were also present.

Community members present: L. Almaguer and M. Munoz.

1. Welcome: MMHOA President, A. Malhotra welcomed everyone.
2. L. Almaguer and M. Munoz asked the board for approval for a sign to be placed in the bulletin board. The sign informs the community the persons' names and phone numbers to contact in case of an emergency. The board approved it. They also explained that two residents from phase I volunteered to help with the "Neighborhood Watch Committee"
3. New Business:
  - Minutes: March 18 meeting minutes were read by all members. A. Malhotra motioned to approve the minutes and N. Ewasko seconded the motion. Motion carried.
  - Treasurer's Report: Bank balance on April 15 is \$61,453.72.
4. Updates:
  - HOA Dues: It was approved to send a letter to 1604 Iowa residence to set a plan for dues to be paid.
  - Property for sale: There is only one property for sale: 1813 N. Gastel.
  - New Microsoft 365 Office License: T. Retka informed that the software was installed in three board members' computers. A. Malhotra suggested the software to be used only by current board members. At this time, D. Solis notified that he is working on putting all HUD (Housing and Urban Development) documents in digital form. These documents are HUD form, Occupancy form, Picture ID and Buyer Agreement.
  - SPA Leak: D. King is waiting for a company from Brownsville to contact him on a date to come fix the leak.

- Pending Occupancy Forms: A call was made to residents on 1559 S. Gastel, this form has been sent 3 times to residents on 1711 E. Gastel, D. Solis will call the owner.
  - Signature Card at Lone Star: Information to recall for next year:
    - \*Full Board members name – no initials
    - \*MMHOA name spelled completely
    - \*No check number or bank account
    - \*Include in the documents the new board members voted in.
- Pond Water: Still waiting water from irrigation department

5. \*New Board of Directors Information Letters: B. Salinas will make some changes, take them to A. Malhotra to sign and send letters to Speer Library as is, Post-Net- add all board members, and Guthrie's Safe & Lock Shop – add D. Solis' information.

\* MM Telephone Directory updated April 2021: D. Solis provided B. Salinas a telephone directory hard copy. She will make copies to distribute among the board members and eventually pass them on to the residents who would call her at: 847-502-2078.

6. Other Business:

- Continuation of Present Architecture Committee: N. Ewasko and D. King will continue to serve in this committee.
- Awning: Review covenants to resolve this during next meeting.
- LP gas to run generators in yards: Residents who decide to use this should consult with the City of Mission and the Fire Department.
- Email from L. Graham: MMHOA must always be careful not to include any of the bank account information on any meeting minutes or public documents.
- Yard Signs: To be reviewed during next meeting
- Parking on landscaping: A. Malhotra shall advise Mr. H. Barocio, 1716 E. Gastel Cr., not to park on landscaping / lawns.
- Grubs: F. Salinas will call D. Solis to find a solution to the problem.

Next Meeting: May 20 at 8:00 at the Pool Area

A. Malhotra motioned to adjourn the meeting and N. Ewasko seconded the motion to adjourn. Meeting ended at 10:05 am.