

MISSION MANOR

Homeowners Association, Inc.
1571 Gastel Drive
Mission, Texas 78572

Minutes January 18, 2024

The meeting was called to order by Secretary Botelho at 4:45 P.M. at 1813 S. Gastel Circle. Those in attendance were board members Oscar Alvarez, Elaine Botelho, Mary Clary, Pam Bond, Jaine Weaver, and Alma Garza. Residents/Owners in attendance were Mike Botelho and David King.

The minutes of the December 28, 2023, were approved by a motion made by Director Clary and seconded by Director Bond. Motion carried.

Treasurer's Report

Director Bond reported a balance of \$30,659.09 in the checking account and \$27,086.01 in savings.

Thirty-three properties have not paid the 2024 dues. Reminders will be hand delivered by board members to these members.

Committee Reports

Welfare Committee – Director Weaver has contacted several of the single residents and found everyone doing well.

Neighborhood Watch - No report

Audit Committee - The Audit Committee met with the Treasurer on January 14, 2014. The Committee made recommendations to be discussed at a later Board meeting.

Financial Secretary's Report

1624 E. Gastel Circle – vacant and going through probate
1711 E. Gastel Circle – vacant. This has been a rental property
1710 E. Gastel Circle – vacant and is listed with a realtor for sale
1557 S. Gastel Circle – listed with a realtor for sale
1581 S. Gastel Circle – listed with a realtor for sale
1600 Lakeside - vacant
1612 Lakeside - newly rented
1714 Iowa - for sale by owner

Status on Pools and Grounds

A repair has been made to the pool heater. The pool will be closed due to inclement weather until next week.
The sprinkler system is now working after repairs were made last week.

A.C.C. Report

No applications have been received during the past month.
Only one yard maintenance was sent in the past quarter.

Board and Other Unfinished Business

Handicapped Ramp – President Alvarez has done further research regarding the compliance of the handicapped ramp going into the common area. Since this ramp is on private property belonging to the HOA, the HOA does not have the same requirements as a municipality. This is a courtesy to the homeowners who visit the pool area or participate in events taking place in the pool area.

Board Workshop – A workshop is scheduled for February 1 for the Board to review the power point presentations to be made; plan for a better traffic flow into the meeting; discuss specific responsibilities for each Board member during the registration process. A room layout will be given to the Speer Library staff.

There was no other unfinished business.

Adjournment

The motion to adjourn the meeting was made by Director Bond and seconded by Director Weaver. Motion carried.
The meeting was adjourned at 6:36 p.m.

Board Workshop – February 1, 2024, 4:30 p.m. - 1813 N. Gastel.

Annual Meeting – February 3, 2024, 1:00 p.m. – Speer Memorial Library

Next Regular Meeting – February 15, 2024