

# MISSION MANOR

Homeowners Association, Inc.

1571 Gastel Drive

Minutes – July~~30~~2024

Community Room, Mission TX 78572

The meeting was called to order at 5:20 p.m. Those in attendance were board members: Oscar Alvarez, President; Hal Foraker, Vice-President; Connie Garza, Secretary; Linda Tweet, Financial Secretary; Pam Bond, Treasurer; Janie Weaver, At-Large; residents Elaine Botelho, Mike Botelho, and Isabel Caro

The approval of the minutes of the May 16, 2024, was tabled until the next meeting.

Director Tweet made the motion to approve the minutes of the June 27, 2024, meeting and the motion seconded by President Alvarez. Motion carried.

## Treasures Report

The balance in the checking account is \$15,129.70; savings balance is \$10,643.21; and special assessment account \$2,227.14. \$1,87.50 is payable to the contractor upon acceptance of the building.

There are 3 properties with unpaid HOA dues and 9 properties with unpaid special assessment funds.

The insurance company has had an inspection done and will provide recommendations as soon as possible.

## Committee Reports

Welfare Committee

Director Weaver reported there are 34 female and 13 male residents living alone.

Rental Committee - No report.

## Financial Secretary Report

1581 S. Gastel – under contract

Four properties are listed for sale. One property is in transition.

Thirteen properties are on the record as being rentals

## A.C.C. Report

No applications were received for the month of August.

Building: Final details will be completed within the next week.

## Status of Pool/Grounds

A request has been made to Sparkling Blue Pools for a written proposal to transfer one of the pool heaters to the spa until a new spa heater can be acquired and installed.

Bathroom repairs - A repair is needed to be made to one of the toilets in the Ladies bathroom. The entry wall and the wall under the urinal in the Men's room also need to be repaired. Resident Miguel Vargas has submitted a bid of \$300.00 to make these repairs. Director Bond made the motion to have Mr. Vargas make said repairs. Motion was seconded by Director Foraker. Motion carried.

## Discussion of Community Room Rules

Rules for the use of the community have been drafted to be used in addition to the Common Area Rules. The discussion was tabled until the August Meeting.

## Appointment of Community Room Coordinator

President Alvarez made the motion to appoint Elaine Botelho as Activities Coordinator and Mary Clary as assistant Activities Coordinator. Motion was seconded by Director Bond. Motion carried.

## Board and Other Unfinished Business

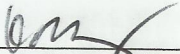
Newsletter – Resident Isabel Caro presented a prototype of a proposed newsletter. The newsletter will be printed quarterly and will include a list of scheduled activities in the Community Room, and will possibly include activities within the Mission area, resources for finding help within the area, as well as other information of interest to MMHC residents and will be hand delivered to homes in the Association. The Board asked that Ms. Caro prepare a draft to be considered at the August meeting.

The Open House for the new Community Room will be held in conjunction with the Labor Day Picnic. Flyers will be distributed to all residents. Director Bond made a motion that outside music be permitted at the celebration. Director Weaver seconded the motion. Motion carried.


Director Bond made the motion to go into executive session to discuss personnel matters. Director Weaver seconded the motion. Motion carried.

No Executive Session was held.

A motion was made by Director Bond and seconded by Director Tweet to adjourn the meeting. Motion carried. The meeting was adjourned at 6:41 p.m.

  
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Oscar Alvarez, President

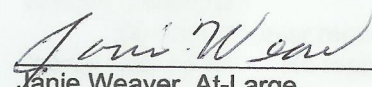
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Connie Garza, Secretary

  
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Hal Foraker, Vice-President

  
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Pam Bond, Treasurer

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Linda Tweet, Financial Secretary

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Alma Garza, At-Large

  
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Janie Weaver, At-Large

Next Regular Board Meeting – August 22, 2024 – 5:00 p.m. – Community Room