

# Mission Manor

Meeting Minutes

Pool Area

Mission, Texas 78572

March 18, 2021

MMHOA President, L. Vasquez, called meeting to order at 8:07 am.

Members attending: L. Vasquez, D. King, A. Tunseth, B. Salinas, D. Solis and N. Ewasko. J. Vasquez was absent. T. Retka, B. Bloczynski, P. Bond and A. Malhotra were also present.

1. Welcome: MMHOA President, L. Vasquez welcomed everyone.

2. Minutes:

February 4<sup>th</sup> meeting minutes were read by all members. L. Vasquez motioned to approve the minutes and N. Ewasko seconded the motion. Motion carried.

February 6<sup>th</sup> Annual Meeting minutes were read by all members. A. Malhotra pointed out that his name was not spelled correctly. B. Salinas will correct the error. Vasquez motioned to approve the minutes and N. Ewasko seconded the motion. Motion carried.

February 6<sup>th</sup> Post-Annual Meeting-New Board of Directors Assigning minutes were read by all members. L. Vasquez motioned to approve the minutes and N. Ewasko seconded the motion. Motion carried.

3. Treasurer's Report:

D. King reported the balance of \$64,006.69.

There is only 1 property that has not paid their 2021 dues. The owners have paid late fees previously. The board agreed to wait until the next board meeting to take further action in order to collect the dues.

4. New Business:

\* Spa Leak: D. King explained that Aqua Clear will not repair the leak. He contacted a company from Brownsville. This company will come to do the test for \$400.00 sometime next week.

\* Pending Sales: There is only one property for sale: 1813 N. Gastel.

\* Microsoft 365 License: T. Retka will go to Best Buy to buy the yearly license. He will take the MM computer where the license will be installed. He will send an invitation to: A. Malhotra, B. Bloczynski, P. Bond, B. Salinas and L. Vasquez to be able to install the Microsoft 365 in their computers.

\* New Board of Directors Information Letter: B. Salinas will send letters to Speer Library, Post-Net, Guthrie's Safe & Lock Shop.

\* MM Telephone Directory: D. Solis with T. Retka and A. Malhotra's helped updated the telephone directory. D. Solis will provide B. Salinas a hard copy. She will make copies to distribute among the board members and eventually pass them on to the community.

\* Pending Occupancy Verification Forms: D. Solis gave L. Vasquez a list of the missing forms. The forms were distributed among the Board Members to be handed out to the different residents. Some of them will be mailed.

\* Pond Water Level: There was a concern from one of the residents about the pond water level. D. King and P. Bond explained that the pond water is paid yearly. D. King informed that the United Irrigation Co. distributes the water at certain times during the year. He also said that the pumps will not be affected by the water level.

\* Training Status of the New Board Members: A. Malhotra explained that after reading the MM covenants and with T. Retka and L. Vasquez's help, he feels ready to start his position as president. P. Bond said that D. King helped her with her training, and she has already written her first treasurer's monthly report. She will be ready soonest she signs the Bank card.

\* Plan for Future Board Meetings: The meetings will continue to be on the 3<sup>rd</sup>. Thursday of each month at 8:00 am at the pool area. N. Ewasko offered her garage in case of bad weather.

\* Plans for Check Signature Card at Lone Star Bank: President- A. Malhotra, Treasurer- P. Bond and Financial Secretary -B. Bloczynski will set an appointment with the Lone Star Bank to sign the bank card. Last year the bank asked for two forms: The MM Meeting minutes where the new Board of Directors were appointed and the list with all new Board of Directors with their names, addresses, phone numbers and emails signed by each one of them. This list was passed around for all Board of Directors to sign. A. Malhotra kept the signed form to take to the bank.

#### 5. Other Business:

\* P. Bond explained that L. Almaguer wants to address the board on the next meeting.

\* T. Retka pointed out that the 1802 property disposed trash along with brush debris. He explained that the city will not pick up any trash with the brush debris. A. Malhotra volunteered to talk with the property owners.

Next Meeting: April 15 at 8:00 at the Pool Area

L. Vasquez motioned to adjourn the meeting and N. Ewasko seconded the motion to adjourn. Meeting ended at 9:26 am.