

MISSION MANOR

Homeowners Association, Inc.

1571 Gastel Drive

Mission, Texas 78572

Minutes December 28, 2023

The meeting was called to order by President Alvarez at 5:38 P.M. at poolside. Those in attendance were board members Oscar Alvarez, Elaine Botelho, Pam Bond, and Jaine Weaver. Residents/Owners in attendance was David King.

The minutes of the December 14, 2023, were approved by a motion made by Director Bond and seconded by Director Weaver. Motion carried.

Treasurer's Update

The transfer of \$5,000.00 was made from the checking account to the savings account per instructions from the board at the December 14 meeting.

Forty-four members of the Association have paid their dues to date. The final due date is January 31. After that date, dues are subject to fines and penalties.

Review of Call to Meeting Documents

The final documents to be included in the Call to Meeting notice have now been received. Everything is complete and the mailing will be made January 2.

The power point presentation for the Annual meeting was discussed and it was decided that Directors Bond and Alvarez would work on the presentation.

Unfinished Business

The invoice has been received from the Association attorney in the amount of \$1,500.00. Director Bond made the motion to pay this invoice. Motion was seconded by Director Weaver. Motion carried.

The Christmas decorations will be taken down Saturday, December 30. Anyone wishing to help should be at the pool at about 1:00 p.m.

The possibility of a Townhall Meeting was discussed. Due to possible weather complications and time constraints, we will not have a Townhall Meeting.

Resident David King reported there is a problem with the heater for the pool. The pool technicians are working on repairing the problem. Also, there is a problem with one of the sprinkler zones; the repairman has been called for that situation.

Adjournment

The motion to adjourn the meeting was made by Director Bond and seconded by Director Weaver. Motion carried.

The meeting was adjourned at 6:12 p.m.

The next Board meeting is scheduled for January 18, 2024, at 4:30 p.m. Location is pending.